



Rayat Shikshan Sanstha's,

## Dr. Babasaheb Ambedkar College

Aundh, Pune – 67

### Grievance Redressal Committee



### Policy of Student Grievance Redressal Committee

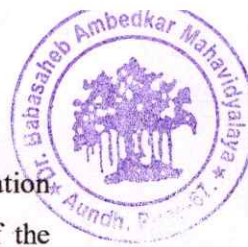
#### • Introduction

The function of the cell is to look into the complaints lodged by any student/employee, and judge its merit. The Grievance cell is also empowered to look into matters of harassment. Anyone with a genuine grievance may approach the department members in person, or in consultation with the officer in-charge of "Grievance Redressal Cell". In case the person is unwilling to appear in person, grievances may be dropped in writing at the suggestion box which is kept next to the office. Grievances may also be sent through e-mail to the officer in-charge of the Cell.

#### • Objective

The objective of the Grievance Cell is to develop a responsive and accountable attitude among all the stakeholders in order to maintain a harmonious educational atmosphere in the institute. A Grievance Cell should be constituted for the redressal of the problems reported by the Students/employees of the Institute with the following,

1. Upholding the dignity of the College by ensuring strife free atmosphere in the Institute through promoting cordial Student-Student relationship and Student teacher relationship etc.
2. Encouraging the Students/employees to express their grievances / problems freely and frankly, without any fear of being victimized.
3. Advising Students/employees of the Institute to respect the right and dignity of one another and show utmost restraint and patience whenever any occasion of rift arises.
4. Advising all staff to be affectionate to the Students and not behave in a vindictive manner towards any of them for any reason.



5. Ragging in any form is strictly prohibited in and outside the institution. Any violation of ragging and disciplinary rules should be urgently brought to the notice of the Director.

• **Functions**

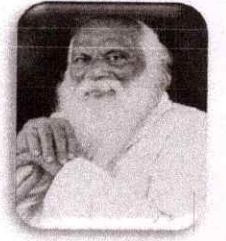
1. The Cases will be attended promptly on receipt of written grievances from the students/employees.
2. The cell formally will review all cases and will prepare statistical reports about the number of cases received.
3. The cell will give a report to the authority about the cases attended to and the number of pending cases, if any, which require direction and guidance from the higher authorities.

• **Procedure for lodging complaint**

1. Students are given awareness through circulars and notices put on the notice board regarding National Anti-ragging Help line and Formation of Committees ( Anti Ragging/ Anti Woman Harassment/ Sexual Harassment )
2. The students may feel free to put up a grievance in writing and drop it in the suggestion box kept in the college premises.
3. Students can also directly approach and inform the Principal regarding their grievances personally, by phone, by e-mail.
4. Students can also contact Committee members or through their respective mentors regarding their grievances.
5. The Grievance Cell will act upon those cases which have been forwarded along with the necessary documents.
6. The Grievance Cell will assure that the grievance has been properly solved in a stipulated time limit provided by the cell

  
**PRINCIPAL**

Dr. Babasaheb Ambedkar College,  
Aundh, Pune-67.



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Grievance Redressal Committee



<u>Sr. No.</u>	<u>Name of the Committee Members</u>	<u>Designation</u>	<u>Mobile No.</u>
<u>1</u>	<u>Prin. Dr. Arun Andhale</u>	President	9819526114
<u>2</u>	<u>Dr. B. S. Patil</u>	Secretary	9922091389
<u>3</u>	<u>Dr. Ramesh Randive</u>	Member	9881669804
<u>4</u>	<u>Dr. Tanaji Hatekar</u>	Member	9960226859
<u>5</u>	<u>Prof. Asawari Shewale</u>	Member	9373005687
<u>7</u>	<u>Dr. Rajendra Raskar</u>	Member	8484882263
<u>6</u>	<u>Prof. Kushal Pakhale</u>	Member	9921842151

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